

Wrangler Athletic Boosters Policies 2020-21

Mission Statement:

The Wrangler Athletic Boosters' sole purpose is to support all athletic programs at Wickenburg High School through our volunteerism and financial resources. The Wickenburg Athletic Boosters (WAB) believe there is value in participating in sports and students who participate in sports leave with skills that transcend into the community. Therefore, everyone in the community benefits from athletic programs. The WAB wants to have a part in helping shape these athletes for the betterment of their lives and our communities.

Board of Directors

- Seven (7) people will serve as the Board of Directors
 - they will serve a (two) 2 year term and may run for re-election after term is completed
 - within the Board, there are officers: President, Vice President, Treasurer, Secretary and Public Relations and 2 at-large Directors
- Any member in good standing can run and become a member of the Board of Directors
- The Board of Directors will be the **ONLY** voting members for the disbursement of funds from the general account
- Hold Quarterly meetings to conduct the business of WAB

Members

Membership in this organization is open to any community member of the WUSD who would like to participate in the **Wranglers Athletic Boosters Club**, and who will uphold the policies of this organization and agree to its Bylaws.

Qualifications/Responsibilities

Eligible persons shall become members by attending quarterly meetings and participating in WAB activities. There will be no fee to be a member of WAB.

1. Members may make nominations and vote for Board of Director positions.
2. Membership does **NOT** give voting rights for disbursement of funds from the general account.

Organizational Duties

The WAB strives to support the athletic programs at WHS by working with the school district, athletic department and coaches. While this is not an exclusive list, below are primary ways we meet our goal.

Help teams

- purchase big items that benefit teams/facilities
- encourage attendance at events
- provide merchandise for purchase to promote school spirit
- provide banking services for coaches and support for fundraising events
- provide liability insurance for teams when conducting clinics/camps as fundraisers
- provide postseason support
 - help with town send off/escort, help pay for hotel rooms and/or meals if needed

Help athletes

- yearly provide two (2) \$1000 scholarships to one female and male athlete who meet the scholarship criteria

What we do not do or cannot do

- purchase uniforms (school district is responsible for this)
- pay for individual fees (camp/clinic/insurance ,etc)--the coach can do this out of his/her booster acct
- buy personal items for player/individuals (the coach can do this out of his/her booster acct)
- pay staff for services provided to your program-tax issue with our 501c3 status

Coaches

If you choose to be an active member of WAB, there are policies and procedures that directly affect you.

Benefits

- ★ You have access to our banking system to deposit funds earned through donations, fundraising, etc
 - 10% of your profits will be deducted after 30 days or completion of your fundraiser. This money goes into our general account, which provides scholarships, pays our banking, insurance, corporation fees, and health permit, and provides needed items requested by programs. Our operating cost each year is \$3500.
- ★ You have the ability to access these funds without going through the requisition process the school district requires.
- ★ As a new coach, if your program has leftover funds from a previous coach, you now have access to this money for your program.
- ★ As a new coach, if your program has a debt, you start with a zero balance for your program.
- ★ If you have a need for your program that falls under our guidelines, we can help meet that need through the purchasing items or fundraising to help your cause.
- ★ Booster members attend games to provide fan support and school spirit items.

Expectations

- ★ Attend our quarterly meetings, especially if you are asking for us to fund something for your sport--We will notify coaches at least a week in advance of the meeting.
- ★ Get parents from your sport to become WAB members and help us at events/fundraisers
- ★ If asking for help for a purchase from the general fund, first ask the school district for assistance with your purchase. When they deny it or can only pay for a part of it, provide documentation (a copy of an email) so that we know you did due diligence in seeking help from the school district first.

- ★ Support other athletic programs by not running the same fundraiser at the same time (example: 2 car washes on the same day).
- ★ follow the protocols for running a fundraiser, asking for a purchase from the general fund, requesting funds from your account, or making a deposit.
 - We require paperwork for each act. This paper trail protects your money and provides documentation for us should we get audited.
- ★ Paperwork must be submitted BEFORE a camp/clinic to be able to use Booster Insurance.
- ★ Try to use the services of our Alumni and Booster Supporters businesses.

Boosters Organization

- ★ Fundraise throughout the year to bring money into the general fund
 - the concession stand in the gym is our primary fundraiser
 - operate 50/50 raffles at sporting events -- school and teams cannot do this because it is considered gambling but athletes whose coaches are part of our Booster membership can sell 50/50 tickets and the money can go into the general fund
- ★ Provide monthly statements of your financial account
- ★ Set up a drop box on WHS campus for paperwork that is not done electronically
- ★ Create activities/events that provide school spirit and support of the teams
- ★ Give away merchandise at games to promote attendance
- ★ Attend coaches' meetings to explain how we can help programs/coaches
- ★ Attend parent meetings/Open House events to help gain members and explain what Boosters is about
- ★ Send out information through the school on how to become a member
- ★ Help new coaches
- ★ Operate a functional website or Facebook page for athletics--coaches can promote their sports/clinics, etc. have parents register online, or other services
- ★ Streamline paperwork through google docs system so that coaches can submit work online